Minutes of meeting

Location: Virtual (Futurense)

Attendance: 18

Date: 10th Jan 2024

Time: 11:00 AM

Facilitator: Dr. Akash Das

Discussions:

## File naming:

### The importance of how the files is named were discussed. Example of storing sample files and how to name them were discussed.

## Organizing files on drive:

### Sample drive was created to discuss the method to organize the files for the internship. Diving the content into folders and files accordingly.

## 3. Creating a repository:

### Created a GIT repository for storing the files. Discussed how to clone the repository into the local device.

## 4. Access git repository through the terminal:

### learned how to access the files of the repository. Hands on a few commands like push, commit and all the authentication for the providing access to the GIT repository.

# Agreed actions:

### 1. Organize the files and get an overview of how GIT Repository works.

### 2. Create a MoM for today’s session